



# UGC-Academic Staff College

Kumaun University, Nainital (U.K.)

The Hermitage, Mallital, Nainital- 263001

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ascnainital@rediffmail.com

**Affix  
recent  
photograph**

**(Kindly enclose an  
extra passport size  
photograph with the  
application form)**

## Application Form for Orientation Programme/ Refresher Course

01. Name of Orientation Programme/ Refresher Course with subject: O. P.- /R.C. in \_\_\_\_\_

02. Date of Commencement of the Programme: From \_\_\_\_\_ To \_\_\_\_\_

03. State whether you need hostel accommodation?:

(Limited accommodation available)

✓ Yes  / No

04. Name of applicant with qualification: \_\_\_\_\_  
(In capital letters) First Middle Last Qualification

Ph.D M.Phil P.G.

05. Address for Correspondence:

(A) College \_\_\_\_\_ (B) Residence \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Pincode \_\_\_\_\_ State \_\_\_\_\_ Pincode \_\_\_\_\_ State \_\_\_\_\_

06. Phone No.: (STD code) \_\_\_\_\_ (O) \_\_\_\_\_ (R) \_\_\_\_\_ (F) \_\_\_\_\_

(Mobile) \_\_\_\_\_ (E-mail) {Compulsory} \_\_\_\_\_

07. Gender: ✓ Male  / Female  08. Date of Birth

09. Community ✓ SC  ST  OBC  General  Minorities

10. Designation & Subject: \_\_\_\_\_

11. Institution name: \_\_\_\_\_ Type: \_\_\_\_\_

12. Status of appointment: ✓ Permanent  Adhoc  Temporary  Pay: \_\_\_\_\_

13. Date of appointment \_\_\_/\_\_\_/\_\_\_\_ Total teaching experience: U. G.   P. G.   Total

14. Details of Orientation Programme: Place \_\_\_\_\_ Duration \_\_\_\_\_

Refresher Course attended: i. Place \_\_\_\_\_ Duration \_\_\_\_\_

ii. Place \_\_\_\_\_ Duration \_\_\_\_\_

iii. Place \_\_\_\_\_ Duration \_\_\_\_\_

15. Any chronic medical problem? (please state) : \_\_\_\_\_

16. Details of Bank Draft: D.D. No. \_\_\_\_\_ Date \_\_\_\_\_ Bank \_\_\_\_\_

I certify that the above information and particulars are correct to the best of my knowledge and I will be responsible for any lapse. I hereby undertake to participate in the course and do the assignment work during the course and abide by the rules and regulation of University/UGC.

Signature of the Applicant

Recommendation of the forwarding authority

I hereby certify that:

- The information furnished above is correct.
- The college is within the purview of sec.2 (f) or sec.12B of the UGC Act. He/She is a faculty of this university/college.
- The college is affiliated to the University of \_\_\_\_\_ for since \_\_\_\_\_ years.

I request you to consider this application for the incumbent and assure you that the teacher will be relieved in time to participate in the course, if selected.

Signature

Office Seal

Date:

Place

Signature of the forwarding authority

### IMPORTANT INSTRUCTIONS

- Please enclose a Demand Draft of Rs. 500/- payable at Nainital favoring the Director, UGC-Academic Staff College, Kumaun University, Nainital towards Registration fees. (Non-refundable)
- Every participant will be evaluated and grades "A" to "D" will be awarded. Participants getting grade "D" will be required to repeat the course without financial commitment to UGC-ASC.
- Part time/ Ad hoc/temporary/contract teachers who have been teaching for at least three academic sessions in an institution which has been affiliated to a University for at least two years may be permitted to participate in the Orientation Programme/ Refresher Course to enhance their skills.
- Every interdisciplinary Refresher Course will be equivalent to the Refresher Course in the subject/discipline of the participant.
- We consider only duly filled, forwarded application forms accompanied by registration fee on 'first come first serve basis'.
- Kindly fill all the columns, all columns are compulsory.
- No accommodation will be given to family members/companions of participants.